

## **Planning Board Meeting July 19, 2021 Minutes**

**Attendees:** Chairman Brian W. Murray, Members: Daniel Kowalik, Gregg Brown, Todd Glassman, Code Enforcement Officer Michael Borth and Trustee Darrin Folger

**Absent:** Mary Jane Shonn & Alison Koopman

**Work Session:** Discussion was held on the Agenda Items for tonight's meeting with Mike Borth

**Regular Planning Board Meeting** was called to order at 6:02 pm by Chairman Murray.

Pledge to the Flag: Led by Brian Murray

Chairman Murray welcomed everyone to the meeting and proceeded with the Agenda.

Approval of the June 21, 2021 Planning Board minutes – Motion by Todd Glassman & 2<sup>nd</sup> by Gregg Brown– Approved.

### **Agenda Items:**

**Virginia Martin** – this item was discussed by the Board and Code Enforcement Officer Mike Borth. They were supposed to be present to discuss this. Due to the amount of unanswered questions the Board tabled this until next month's meeting when they again will be invited to attend. Motion by Dan Kowalik and 2<sup>nd</sup> by Todd Glassman – Approved

**Amy Kumpf – Sign** – Motion by Gregg Brown & 2<sup>nd</sup> by Dan Kowalik to allow the sign and approve the permit. – Approved

**John Neidrauer – Sign** – Motion by Dan Kowalik and 2<sup>nd</sup> by Gregg Brown to approve the sign permit as presented. – Approved

**Kurt Schie – Proposed Project** - Mike, Brian & Dan explained that they had started to do some preliminary research on this project. Mike and Brian will send a letter to Kurt advising him of the items he needs to have completed prior to presenting this project to the Planning Board. These items are as follows: Engineering study of the entire project with emphasis on structural detail of existing structures that this new building would be built upon; Fire protection to include sprinkler system fire flow calculations and analysis, Hose Hand line drawings and calculations, 360-degree access of the building and alarm systems; SWPP Revision; new site plan and plot plan showing road to Hake Road with calculations; Employee parking; and SEQR Phase II.

**Tree Policy** – Darrin spoke to the Board about his concerns of the policy. Due to neither of the original authors being present, Chairman Murray suggested that we put this item on the Village Board Work Session for the first work session in September. At this time Both Boards can meet

and discuss this with hopes of finalizing a draft copy for review and ultimately passing. All Board members present and Darrin were in agreement with this plan. Darrin will highlight the areas he has of concern, and turn in a copy to Brian and Jane, to get out to the other board members.

Being no further business to come before the Board, the Meeting adjourned at 6:35 PM Motion by Daniel Kowalik 2<sup>nd</sup> by Gregg Brown - Approved

**Next meeting:** Tentatively scheduled for August 23, 2021 starting at 5:30 pm. If Mike has no one to come before this meeting we will cancel and reconvene at the Work Session in September.

**Proposed Agenda**

Item # 1:	Board Appearances	Mike Borth
Item # 2:	Permitting Process checklist/flowchart	Dan Kowalik & Mike Borth
Item # 3:	Senior Housing	
Item # 4:	Short-term Rentals – Regulations	

Respectfully submitted,

Brian W. Murray  
Planning Board Chairman